

## Assigning client state in HIFIS

### Transaction(s) Making Clients to be, or Remain Active

<b>Table 1: Service Table- Transaction Making Clients to be or Remain Active</b>	
<b>Module</b>	<b>Transaction</b>
Admissions	Client is booked into shelter
Assessment	Assessment is conducted (SPDAT, VI-SPDAT)
Case Management	New record (add case) in client- <b>Case Management</b> list is created
Case Management	New record (add session) under the <b>Sessions</b> tab in <b>Display Case Management</b> is created
Case Management	New record (Add Comment) under the <b>Case Comments</b> tab in <b>Display Case Management</b>
Goods and Services	New Record (Add Goods and Services Transaction) in <b>Client- Goods and Services</b> is created
Group Activities	Client is identified as an attendee in a group activity
Housing Placements	New Record (Add Housing Placement) in <b>Housing Placement List</b> is created
Housing Placement	New record (Add Follow-up or add Housing Placement attempt) in <b>Housing Placement Details</b> is created
Housing Loss Prevention	New record Housing Loss Prevention interaction is created
Service Restrictions	New Record (Add service restrictions) in Client- <b>Service Restrictions</b> is created
Storage	New record (Add storage items) in <b>Client- storage</b> is created
Survey	Client takes a survey in <b>Client Management- survey</b>

**Notes:**

*The following actions do not affect Client State.*

- *Viewing and/or editing client under Client Information*
- *Identifying a client in a bulletin or message*